



Review of Halton Children's Trust Arrangements – 3.12.19

Notes/Actions

Attendees:

Mil Vasic (HBC), Tracey Coffey (HBC), Ann McIntyre (HBC), Suzi Williams (Cheshire Police), Angela Woolfall (Foster Carers), Steph Birchall (HBC), Liz Davenport (HBC), Leah Priestly Black (HYC), Liv Eren (HYC), Ellis Lloyd Jones (HYC), Elliot Walker (HYC), John Hunt (HSO), Kaitlin Taylor (HSO/Bright Sparks), Yvonne Smallman (HSO), Emma Moran (Young Addaction), Jane Kinsella (Bridgewater), Sarah Jones (HBC), Leah Martin (CiC Council), Denise Roberts (Halton CCG), Dot Roberts (HBC), Kelly Collier (HBC), Tracy Ryan (HBC)

Apologies:

Cllr. Tom McInerney (HBC), Cllr. Dave Cargill (HBC), Jane Tetlow (Cheshire Police), Mary Murphy (Riverside College), Sharon Canavan-Daly (Foster Carers), Shélah Semoff (HBC), Eileen O'Meara (Public Health), Pauline Jones (HHT), David Baugh (Pewithall Primary), Laura Marler (Cheshire Police), Phil McClure (Young Addaction)

1.0 Workshop Notes 31.10.19

Dot from HBC CYP Policy Team provided a brief re-cap/overview of the discussions from the Trust Workshop that was held on 31 October and explained the format for today's meeting.

It was confirmed that the Trust Executive Group would be re-introduced, the membership of the Group would be the Senior Partner Leaders/Officers, Sub-Group Chairs/Deputies and HBC CYP Policy Team.

The first meeting to take place January 2020 and meetings would take place on a quarterly basis thereafter.

The Sub-Groups reporting arrangements with the Trust Executive Group are to be strengthened to introduce regular formal reports and performance information as standing agenda items.

The Trust Question Time-style events would continue to be held, providing the opportunity for regular two-way conversations between Senior Trust Partners/Leaders and Halton's children, young people, parents and carers. This would include an event for younger children (Primary Schools).

2.0 Group Updates

In terms of the new Trust structure to re-establish regular engagement with young people, parents and carers, members heard the group updates to learn more about the different groups' activities and issues of importance.

The updates provided a good opportunity for Senior Leaders to discuss the issues with the groups which all members agreed would be helpful in driving forward work of the Trust next year. Kelly and Tracy from HBC CYP Policy Team provided the feedback/updates on behalf of Young Carers, Riverside College students and parents from Halton SEND Carers Forum.

Action: The Halton Carers Centre supporting information for Young Carers to be circulated.

3.0 Participation & Trust Arrangements Review

Dot thanked everyone for their updates and acknowledged how these linked back to the Trust's three Priorities - Early Intervention, Learning & Achievement and Health and Safe.

Dot acknowledged that the work the different groups were individually undertaking linked with each other and queried if reps from the different groups took the opportunity to meet up together as one group as this might provide an opportunity to strengthen their voice, the impact they could have on shaping services and provision across Halton. All members recognised this as a gap within the new Trust structure.

As a means to re-establish regular engagement on behalf of the Trust with young people, parents and carers, Liv suggested that reps from each group could meet and share information, Dot proposed this could form a new 'Trust Consultation and Participation Group'.

Members voted on the proposal which was duly agreed, the new group would be established following the first meeting of the Trust Executive Group in the New Year and would be supported by the Policy Team. The first meeting of the new group will be to draw up membership, Terms of Reference and agree the groups' name.

Next Steps

Action Agreed:

- **The Trust Executive Group will meet January 2020 and quarterly thereafter.**
- **The 'Trust Consultation and Participation Group' will meet quarterly, the first meeting will be six weeks after the Trust Executive Group, so this will be around February/March 2020.**
- **The dates/venue and diary invites to the appropriate members of each respective group will follow.**
- **Revised DRAFT Terms of Reference for the Trust Executive Group and 'Trust Consultation and Participation Group' to be drawn up for discussion and agreed at the first meetings.**
- **The revised Trust Structure will be issued.**
- **The dates of the Trust Question Time-style events will be agreed by both groups once they are established and open to all Trust members for attendance. These will be planned with specific age groups in mind e.g. Primary/Secondary Schools and Riverside College.**